

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, JUNE 11, 2026
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina, Shannon Barnes, Director of Management & Operations, Solicitor Christopher H. Kenyon.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

James Pfleeger, Nesbitt, thanked the Commissioners for giving the dispatchers their bonuses.

- 1.6 Proclamation – Nippenose Valley Volunteer Fire Co – John Yingling, Chaplain, NVVFC

John Yingling, Chaplain thanked the Commissioners for the Proclamation in recognition of the fire company's 75th anniversary on behalf of the members both past and present. He hopes that this will be a motivation for the goal of many years of service to come. Upon request he introduced those in attendance – Chief Dean Miller, Captain William Miller and Fireman James Pfleeger.

Commissioner Sortman described volunteer fire people as a special breed of people that we are lucky to have in our communities. He acknowledged that being a volunteer fireman is not an easy task and takes a special person to do the job. He thanked all volunteer firefighters for all they do.

Commissioner Mussina noted that many of the volunteer fire companies were born out of tragedy and necessity. Today is a wonderful anniversary to celebrate.

Commissioner Metzger encouraged all to support their local fire companies in any capacity. He noted the importance of these services as well as the decline in volunteers over the years. Commissioner Metzger congratulated the fire company on their special anniversary.

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 6/17/26 to be paid on 6/10/26 in the amount of \$598,253.93.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 2.2 Nicki Gottschall - Vote to ratify accounts payable cash requirement report for the May 19th Primary to be paid on 6/10/26 in the amount of \$100,954.00.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 2.3 Nicki Gottschall – Vote to approve the credit card cash requirement report of purchases from 4/27/26 through 5/25/26 in the amount of \$6,817.30.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Recess Commissioners Public Meeting for TEFRA Hearing

3.0 TEFRA HEARING

- 3.1 Convene Hearing

3.2 Ann Pepperman – Vote to approve Resolution 2026-14, in accordance with section 147(f) of the internal revenue code of 1986, as amended, a plan of financing by the Lycoming County Authority and declaring that it is desirable for the health, safety and welfare of the people of the county of Lycoming for the Lycoming County Authority to undertake a project for the benefit of Lycoming College in the principal amount of \$50,000,000.

Jennifer Mariacher, Lycoming College, Chief Financial Officer explained what the monies will be used for. These projects include construction, renovation and upgrades to student housing, information technology system, new program development and infrastructure upgrades.

In response to Commissioner Metzger’s question Ms. Pepperman explained that TERFA stands for Tax Equity & Fiscal Responsibility Act. Under this act if you have a municipal authority, you can issue bonds on behalf of qualified institutions. The interest that they get on their bonds is tax exempt so it’s a tax code requirement that the county’s role is to say if the project benefits the county. The County has no responsibility for the bonds, neither does the authority. That is up to who receives the bonds, in this case the college. They can re-bond to pay off the old bond which can alleviate some of the debt covenants on those funds.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 3.3 Adjourn Meeting

Reconvene Commissioners’ Public Meeting

Recess Commissioners’ Public Meeting for the Salary Board

4.0 SALARY BOARD -SALARY BOARD MINUTES CAN BE FOUND ON LYCO.ORG>ELECTED OFFICIALS>CONTROLLER

4.1 Convene Salary Board.

4.2 Vote to approve the Salary Board minutes from the June 4, 2026 meeting.

4.3 Vote to approve the following Salary Board Actions:

DPS

- Adjustment to shift differential for Telecommunicators of \$ 1.50 per hour from 6pm to 6am.
- 911 Bonus (one time) for Adam Malek and Megan Strasser.

District Attorney

- Add 3 PT DUI Detective positions to TDA

Planning & Community Development

- Retitle “Transportation Planner” position to “Planner” position.
- Tier “Planner” position with the following pay (per the approved Planner Job Description):
 - *Planner I - \$50,000 annually
 - *Planner II - \$55,000 annually
 - *Planner III - \$60,000 annually
- Tier “Zoning Officer” position with the following pay:
 - *Zoning Officer I - \$ 50,000 annually
 - *Zoning Officer II - \$ 55,000 annually
 - *Zoning Officer III - \$ 60,000 annually

4.4 Adjourn Salary Board.

Reconvene Commissioners’ Public Meeting

5.0 PERSONNEL ACTIONS

5.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.0 ACTION ITEMS

6.1 Gary Staggert – Vote to approve the Agreement with Martz Technologies. (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.2 Gary Staggert - Vote to approve the Agreement with Penn Power Group. (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.3 Gary Staggert – Vote to approve the Agreement with Bergey’s Truck Centers. (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.4 Forest Rothchild for Dustin Williams – Vote to approve the Agreement with IamResponding and MyLocalSafetyPrograms in the amount of \$3,368.65. (Not an approved 2026 approved budgeted item – funds available from 911 Tariff Funds)

Mr. Rothchild thanked the Commissioner Metzger and Sortman for spending several hours at DPS listening to calls come through the dispatcher, the amount of time they have spent and the in-person connection they have made with the staff. Mr. Rothchild also thanked them for tabling the shift differentials on today's Salary board until this can be explored further.

Commissioner Metzger commented on the training program he observed when he was there which allows people to experience what it is like to receive a call. He commented that this will be very beneficial training tool.

Mr. Rothchild responded that this simulation tool allows people to experience what it is like to take a phone call and will also be used as part of their onboarding process.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.5 Adrienne Stahl – Vote to approve the Agreement with Marc Drier, Esq. (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.6 Adrienne Stahl – Vote to approve the Agreement with Dr, Richard Dowell. (2026 approved budgeted item- Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.7 Leslie Kilpatrick– Vote to approve the Agreement with Intellichoice, Inc in the amount of \$7,441.75 annually. (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.8 Leslie Kilpatrick – Vote to approve the Amendment to the Agreement with GovAI Software Solutions LC. (2026 approved budgeted item –APO JRI-2 Grant Funds)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.9 Leslie Kilpatrick – Vote to approve the Subscription Renewal with CDWG in the amount of \$4,267.87. (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.10 Leslie Kilpatrick – Vote to approve the three-year Licensing Agreement with SHI International Corporation in the amount of \$191,761.90 annually. (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.11 Leslie Kilpatrick - Vote to approve the three-year Volume Licensing Agreement with SHI International Corporation in the amount of \$39,299.32 annually. (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.12 Jenny Picciano -Vote to accept the Commonwealth Financing Authority Grant Agreement in the amount of \$1,250,000.00.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.13 Jenny Picciano -Vote to accept the third Amendment to the DCED MAP Grant Agreement.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.14 Emily Mrochko- Vote to approve the Amendment to the Agreement with Larson Design Group in the amount of \$25,642.00. (2026 approved budgeted item- Liquid fuels funded)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.15 Shanean Edmonds – Vote to approve the Agreement with Pinnacle Vending Group.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.16 Shanean Edmonds – Vote to approve Outside Agency request from Juvenile Uplifting Mentoring Program in the amount of \$10,000.00. (2026 approved budgeted item- grant funded)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.17 Shannon Barnes – Vote to approve the Agreement with Paul D. Connor, Ph.D. (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

8.0 COMMISSIONER COMMENT

Commissioner Metzger; this past week we were very saddened to hear the sudden, an unexpected death of, Mark Murawski. For over three decades, Mark was a cornerstone of our planning department. He left a legacy in this county and statewide. From his work on the airport, to the Riverwalk, to the bridge bundling his thumbprints are on all of it. We're truly blessed to have had him here in Lycoming County. He will be sorely missed by his colleagues and his friends. He was our voice in Harrisburg. We don't have that voice in Harrisburg any longer. He was an advocate for us. And the bridge bundling program I don't think would have ever happened if it wasn't for Mark. I think it was, getting towards life support. He made some phone calls and it got done. His sense of humor, his quick wit, his professionalism, his kindness are all attributes of him. Our sympathy and our condolences go out to his children, Laura and his entire family. I've known Mark for... He started when I started, and he retired when I retired from the county. We had a lot of good conversations. He had a way of picking you up when you were down, put a smile on your face. He'll be sorely missed by all of us.

Commissioner Mussina commented that Mark was always in a good mood, a bubbly nice guy to talk to. When he was in a meeting you knew that he knew what he was talking about. He was always upbeat and friendly. Commissioner Mussina commented on the number of boards that Mark sat on at the state level and what a benefit this was to Lycoming County.

Commissioner Sortman echoed the sentiments of Commissioner Metzger and Mussina. He acknowledged that Loyalsock Township was a big benefactor of the bridge bundling program that Mark spearheaded. Commissioner Sortman commented on Mark's sense of humor, always with a joke and a smile on his face. He stated that Mark was an inspiration to all when he was here. Commissioner Sortman stated that this should remind us all how precious life is and how quickly it can change.

Commissioner Metzger added that the bridge bundling program is now being modeled all across the state due to Mark's foresight. Mark was also involved in the I-99 Corridor and the Arts which he had a love for. He will be missed by so many different people.

Commissioner Sortman commented on the amazing technology that is available today as well as the cost of these software programs used by various departments throughout the county. These are programs that the county needs to have to be efficient and as Commissioners they will continue to support the computer needs while looking for other areas to make changes needed for this support. Commissioner Sortman referred to the items tabled on the agenda stating that it was not tabled in a negative manner rather it was tabled so it is done properly. Commissioner Sortman reiterated that they are committed to making the necessary changes to the 911 center.

Commissioner Sortman noted that the recycling center loses approximately \$100,000.00 a month. Changes will be coming concerning the recycling program that will most likely affect glass recycling. We will still be recycling glass but not as part of the single stream which is where you give one container to the garbage man with everything in it. For any of the restaurant and bars that utilize a container for glass there may be a cost for this in the future. These are some things that are being looked at. We have to put some fees in place and make some changes. The goal is to break even. Changes will be announced in a couple of weeks once they are all finalized, voted on and a future date when they will be effective will be announced. Recycling is a service that has a cost which needs to be controlled. We want to continue the recycling program just more efficiently.

Cody Alexander, RMS explained that recycling doesn't make money. Single stream is for larger municipal areas not the 5-county region that we cover. The market for recycling has diminished since China stopped taking the recycling in 2018. This facility was built in 2015. We need to work out the bugs and work toward the goal of breaking even.

Commissioner Metzger added that he had been told previously that recycling was a service provided for the taxpayer. Losing \$100,000.00 is a burden to the taxpayers, not a service.

Commissioner Mussina added that it was easier to absorb the loss when the landfill was making a lot of money, but it's isn't coming out of a profit now and it's adding to the deficit.

Commissioner Mussina also pointed out the money transferred to JUMP was from the CAPP program that is no longer since the passing of Loni Gamble. The JUMP program also helps youth. He reported that he attended a meeting at JUMP and they have some great ideas as well as good leadership. Commissioner Mussina commented on the pass-through bond for Lycoming College noting the community is fortunate to have both Lycoming and Penn College here. He hopes they do well financially.

Commissioner Metzger reported that they are looking forward to their meeting with JUMP on June 15th. He announced that there will be a follow up meeting regarding the Juvenile Justice with the school superintendents, City Council, the Mayor, the Chief of Police, Judge Tira and Probation to continue the discussion about the issues with the juveniles in the city.

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Irene Harrison, Cogan Station asked if the Commissioners have been approached by any companies with proposals for a Data Center. She stated that she is opposed to any data center taking over any farm land.

Commissioner Sortman responded that there is a Planning Commission meeting the third Thursday of every month. The Planning Commission is currently working on developing a stop gap and an ordinance. Once completed they would bring this to the Commissioners for approval. He assured her that the county is going to do everything they can to protect the county within the confines of the law. He also assured her that although a company could purchase land from a private landowner, they would not be able to develop anything without approval from the municipality. He stressed the need for municipalities to have ordinances in place so regulations can be in place. A municipality must allow them something somewhere.

Solicitor Kenyon explained how an ordinance can protect a municipality and place restrictions on the company. It is state law that a location for the company must be provided but reasonable restrictions can be put on the company through the ordinance. This is how businesses are regulated. If an ordinance is not in place there are very limited regulations that you can put in place. Municipalities will look at how an industry will affect the municipality. Included in the ordinance will be how the approval process will happen and when during the process the public can comment.

YOU TUBE PUBLIC COMMENT

@toddwinder3707 Actions speak louder than words. You commissioners failed to fully fund the volunteer firefighters in your '26 budget. Talk is cheap.

toddwinder3707

#1

Congrats to the Nippenose volunteers on 75 years of selfless dedicated service!

@r.c.4197

#2

We are hearing rumors that the commissioners are going to be voting on removing glass from being taken to lycoming county recycling facilities. If so, when will the vote happen?

@r.c.4197

#2

Will mixed glass be taken or will it have to be separated?

Cody - Marc

@toddwinder3707

#1

What happens when we stop absorbing expenses to extinguish fires at the landfill? Why should Clinton Twp taxpayers or the Fire Company absorb those costs?

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, June 18, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

To View This Meeting and For More Detailed Information Click on The Link Below:

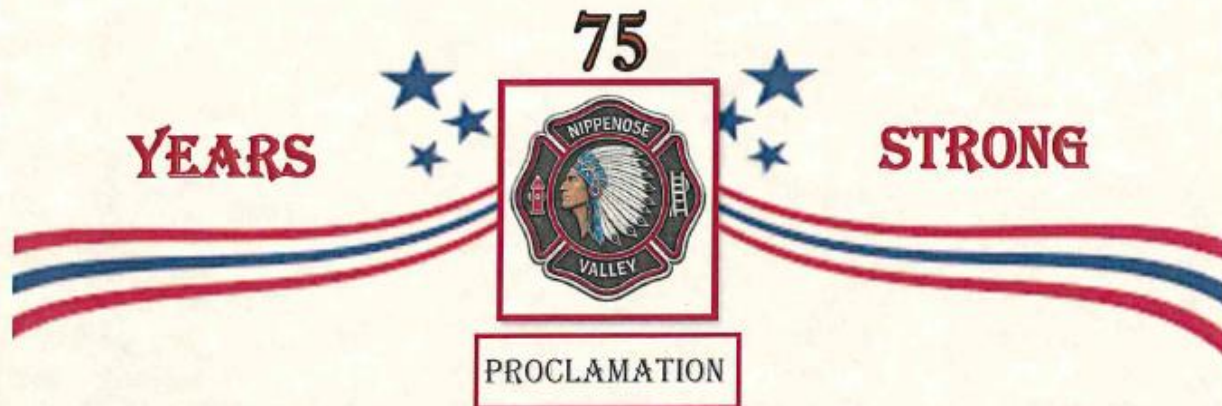
<https://www.youtube.com/watch?v=J5Cns2nFIso>

ATTACHMENT (A)

PERSONNEL ACTIONS:

Public Safety – Kristin Perez, Operations & Communications Center Administrator, Full-Time, PG8, \$49,486.528 Annually, 80 Hours per Pay Period, Anticipated Start Date: June 22, 2026.

Resource Management – Vladimir Wilkins, Recycling Laborer, Full-Time, PG4, \$14.50 per Hour, 80 Hours per Pay Period, Anticipated Start Date: June 22, 2026.



WHEREAS, we are here today to celebrate 75 years of devoted service by the Nippenose Valley Township Volunteer Fire Company; and

WHEREAS, after several families suffered the devastating loss of their homes due to the delayed response from the Jersey Shore area members of the Meixel Family worked together to start a fire company; and

WHEREAS, the Nippenose Valley Volunteer Fire Company, established in 1951, whose founding members were dedicated to protecting their community has grown from a single fire truck housed in a garage into a two-station department operating five fire apparatus while proudly serving southwestern Lycoming County and surrounding areas; and

WHEREAS, the members of the Nippenose Valley Volunteer Fire Company voluntarily serve on a 24-hour-a-day, 7-day-a-week, 365-day-a-year basis to provide fire suppression, rescue, and Quick Response Service EMS support to the municipalities they serve; and

WHEREAS, the Nippenose Valley Volunteer Fire Company responded to 280 calls for service in 2025 and continues to meet the challenges and evolving demands of public safety service in 2026; and

WHEREAS, the Nippenose Valley Volunteer Fire Company demonstrates a noteworthy dedication to service which, combined with the countless hours of training, preparation, and sacrifice by its members, reflects great credit upon the volunteer first responders of the past, present, and future; and

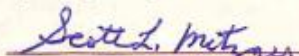
WHEREAS, for Seventy-Five years, the Nippenose Valley Volunteer Fire Company has remained committed to protecting life and property while exemplifying the spirit of volunteerism and community service.

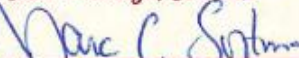
NOW, THEREFORE BE IT RESOLVED, that the Lycoming County Commissioners do hereby proclaim June 20, 2026 as

"Nippenose Valley Volunteer Fire Company Day"

in honor and recognition of the organization's 75th Anniversary and its dedicated and selfless service to the public and urge all citizens to continue to show their support, whenever possible, as they continue to strive to improve the safety in and around the community while saving lives.

Lycoming County Commissioners


Scott L. Metzger, Chairman


Marc C. Sortman, Vice Chairman


Mark Mussina, Secretary

